

MINUTES OF A REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST

The regular meeting of the City Council of the City of Lake Forest held January 20, 2015, at the Lake Forest City Council Chamber, 25550 Commercentre Drive, Lake Forest, California, was called to order at 6:02 PM.

ROLL CALL:	Council Members:	Dr. Jim Gardner Adam Nick Dwight Robinson Andrew Hamilton Scott Voigts
	Mayor Pro Tem:	
	Mayor:	
	City Manager:	Robert C. Dunek
	City Attorney:	Scott C. Smith
	City Clerk:	Stephanie D. Smith

CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Pursuant to Government Code Section 54956.8  
Property: APN: 104-143-46 and 104-143-47  
Agency negotiators: City Manager, Assistant City Manager and City Attorney  
Negotiating parties: Baker Ranch Properties, LLC  
Under Negotiation: Price and Terms of Payment for Land for On-Site Public Facilities

ACTION: Conducted Closed Session.

RECESS: City Council recessed from Closed Session at 7:02 p.m. for the purpose of conducting regular City business.

RECONVENE: City Council reconvened at 7:05 p.m. with all members present to continue regular City business.

PUBLIC SESSION

INVOCATION: The Invocation was led by Mayor Voigts.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance to the Flag of our Country was led by Council Member Nick.

CLOSED SESSION REPORT:

City Attorney Smith stated there was no reportable action.

PRESENTATIONS:

2. COMMENDATION FOR JIM ROSENBERG AS THE 2014 PARKS AND RECREATION CHAIRPERSON

MOTION: On motion by Council Member Robinson, second by Mayor Voigts, the City Council approved the Commendation as submitted. MOTION UNANIMOUSLY CARRIED. Mayor Voigts presented the Commendation to Chair Rosenberg.

3. COMMENDATION FOR ANDREW HAMILTON AS THE 2014 PLANNING COMMISSION CHAIRMAN

MOTION: On motion by Council Member Robinson, second by Mayor Voigts, the City Council approved the Commendation as submitted. MOTION UNANIMOUSLY CARRIED. Mayor Voigts presented the Commendation to former Chair Hamilton.

REPORT FROM STUDENT LIAISON:

Joseph Hana, Student Liaison from El Toro High School, presented his report.

RECESS: City Council recessed at 7:15 p.m. for the purpose of conducting regular Lake Forest Housing Authority Business.

RECONVENE: City Council reconvened at 7:17 p.m. with all members present to continue regular City business.

PUBLIC COMMENTS:

The following members of the public offered comment:

Adrea Lewis, Lake Forest resident, spoke regarding Police Services, commenting on alleged misconduct by deputies.

Brian Lochrie, South Orange County Economic Coalition, spoke regarding economic development activities in the City of Lake Forest. He invited the Council to the Meet & Greet event to be held on January 23, 2015 at Saddleback Memorial Hospital.

CONSENT CALENDAR - WARRANT REGISTER: (Item No. 4)

4. CERTIFICATION OF WARRANT REGISTER

MOTION: On motion by Council Member Robinson, second by Mayor Pro Tem Hamilton, the City Council approved the warrant register in the amount of \$735,170.69 as submitted. MOTION CARRIED with Council Member Nick abstained on the warrant payable to Cummins and White, LLP.

CONSENT CALENDAR - MISCELLANEOUS: (Item Nos. 5-10)

MOTION: On motion by Council Member Robinson, second by Mayor Pro Tem Hamilton, the City Council approved Agenda Item Nos. \*5, \*6, \*8-10. MOTION CARRIED with Council Member Nick abstained on Agenda Item #8.

5. WAIVE READING OF ORDINANCES AND RESOLUTIONS

ACTION: Waived reading, by title only, of all Ordinances and Resolutions. Said Ordinances and Resolutions which appear on the public agenda were determined to have been read by title and further reading waived.

6. MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL HELD ON DECEMBER 16, 2014, submitted by City Clerk.

ACTION: Approved as submitted.

8. CONSTRUCTION CONTRACT AWARD FOR ADA ACCESS RAMP IMPROVEMENTS, PHASE 7 (PW2013.01) submitted by Director of Public Works/City Engineer.

ACTION: 1. Awarded a contract in the amount of \$161,164.40 to Dash Construction Company, Inc., for construction of the ADA Access Ramp Improvements, Phase 7 (PW 2013.01) project. 2. Rejected all other bids received and authorized return of the bid bonds upon receipt of the executed contract documents from Dash Construction Company, Inc. 3. Authorized the Mayor to sign, and the City Clerk to attest the contract with Dash Construction Company, Inc. 4. Authorized the City Manager to approve contract change orders up to a maximum ten percent of the contract amount. MOTION CARRIED with Council Member Nick abstained.

9. MONTHLY TREASURER'S REPORT - DECEMBER 2014

ACTION: Received and filed.

10. REQUEST FOR PROPOSAL FOR BUILDING AND SAFETY SERVICES CONTRACT

ACTION: 1. Approved the Request for Proposals (RFP) for Building and Safety Services. 2. Authorized staff to solicit and receive proposals for Building and Safety Services.

PULLED CONSENT CALENDAR ITEMS:

## 7. BID DOCUMENTS FOR STREET SWEEPING SERVICES

This item was removed from the Consent Calendar by the following members of the public:

Dave Bass, Lake Forest resident, spoke in support of requesting two bids, one that is weekly, and one that is weekly part of the year and every other week the rest of the year. Mr. Bass stated his belief that multiple bid schedules provided a true cost comparison.

Bob Holtzclaw, Lake Forest resident, spoke in favor of receiving multiple bid schedules. He stated his belief street sweeping is not needed on a weekly basis in the spring and summer.

Council Member Gardner commented other cities are sweeping bi-weekly and he requested the bid specifications be modified to include an alternative bid schedule.

MOTION: It was moved by Council Member Gardner to amend the bid specifications to request two separate bid schedules, one weekly, and one bi-weekly.

Council discussion ensued.

Director of Public Works/City Engineer Wheeler responded staff can easily modify the specifications to provide alternative bid schedules. He referenced the City's National Pollution Discharge Elimination System (NPDES) plan and stated the City may have to revise the method of reporting street sweeping activities relative to NPDES. Mr. Wheeler stated the information could be presented to the City Council at the time of bid award for Council's consideration.

MOTION: It was moved by Council Member Gardner, second by Mayor Pro Tem Hamilton to: 1. Approve bid documents for Street Sweeping Services as amended, with two separate bid schedules, one for weekly service and one for bi-weekly service. 2. Authorize staff to solicit bids for Street Sweeping Services. MOTION CARRIED with Council Member Robinson opposed.

## DISCUSSION/ACTION ITEMS:

### 11. CONSIDERATION OF PLANNING COMMISSION APPLICANTS

RECOMMENDED ACTION: Conduct interviews of Planning Commission applicants and, exercising City Council discretion, appoint three members to four-year terms and one member to one two-year unexpired term.

The following applicants presented their qualifications:

David Carter, who disclosed co-membership in the Kiwanis Club with Mayor Voigts and Council Member Gardner; Robert De Almeida; Hugh Everhart; Thomas Ludden; Jim Richert; Jerry Verplancke; and Stan Yombo; Applicant Jolene Fuentes was ill and unable to attend, however requested she still be considered for appointment.

Following the applicant presentations, the City Council voted by ballot. Jolene Fuentes, Jerry Verplancke, and Thomas Ludden were appointed after one (1) round of voting.

Three (3) additional rounds of voting were conducted and did not yield a consensus candidate.

NOMINATION: Council Member Nick nominated Robert De Almeida, Council Member Gardner second.

NOMINATION: Mayor Voigts nominated Hugh Everhart, Mayor Pro Tem Hamilton second. NOMINATION FAILED with Council Members Nick, Robinson and Gardner opposed.

ACTION: On nomination by Council Member Nick, second by Council Member Gardner, Robert De Almeida was appointed to the Planning Commission. NOMINATION CARRIED with Council Members Voigts and Hamilton opposed.

Mayor Voigts asked the newly appointed Commissioners if anyone wished to volunteer to serve the two-year unexpired term. Hearing no affirmative response, the City Clerk was directed to draw lots.

ACTION: Jolene Fuentes was selected to serve the two-year unexpired term, ending December, 2016. Robert De Almeida, Jerry Verplancke, and Thomas Ludden were selected to four-year terms ending December, 2018.

## 12. DISCUSSION REGARDING THE CITY'S MEMBERSHIP IN THE LEAGUE OF CALIFORNIA CITIES

RECOMMENDED ACTION: At the City Council's discretion, discuss and provide direction to staff regarding the City's membership in the League of California Cities.

City Manager Dunek introduced Senior Management Analyst Carlo Tomaino, who presented the staff report dated January 20, 2015.

The following members of the public offered comment:

Dave Bass, Lake Forest resident, spoke in favor of League Membership, highlighting the benefits of the League at large.

Tony Cardenas, League Staff member assigned to Orange County spoke to the history of the League, and its formation 117 years ago with the mission of promoting local control.

Mayor Voigts inquired as to the number of cities which are members. Mr. Cardenas confirmed 473 of 482 cities are in the League, representing 98% of all California cities.

Mayor Pro Tem Hamilton stated while he recognizes there are many benefits of League membership, he feels neutrality is important. He further commented he thinks the League should be neither conservative or liberal, and should represent all cities.

Council Member Nick concurred with Mayor Pro Tem Hamilton.

Council Member Gardner commented on the fact the League represents hundreds of cities, many of which are less conservative than Lake Forest, and how the League, by its nature is representative of its member cities. He highlighted many of the benefits of League membership, including training opportunities and the various ListServes.

Council discussion ensued.

MOTION: It was moved by Mayor Voigts, second by Council Member Nick, to continue membership in the League of California Cities.  
MOTION UNANIMOUSLY CARRIED.

#### CITY MANAGER'S REPORT:

City Manager Dunek offered no comments.

#### CITY COUNCIL COMMENTS:

Council Member Gardner thanked the audience for attending.

Council Member Nick thanked the audience for attending.

Council Member Robinson offered no comments.

Mayor Pro Tem Hamilton commented on the number of highly qualified applicants for the Planning Commission vacancies. He also encouraged staff to get as many bids as possible on the bids and RFPs approved at tonight's meeting.

Mayor Voigts reported attending an event at an Irvine car dealership, and noted the high number of auto center employees who shop and dine in Lake Forest every day.

CONTINUED CLOSED SESSION:

There was no Continued closed session.

ADJOURNMENT:

The regular meeting of the Lake Forest City Council was adjourned at 9:03 p.m.

Respectfully submitted:

APPROVED:

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STEPHANIE D. SMITH, MMC  
CITY CLERK

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SCOTT VOIGTS  
MAYOR